



Funded by the European Commission through the
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ASEAN – EU Energy cooperation networking for private sector

Business Council for Sustainable Energy

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Stakeholder Consultation Meeting

Pro tem: Activities

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Overview

- Objectives
- Activities
- Budget
- Main discussion points
- Main objectives of pro tem meeting





Objectives

- ↪ Carry on from IED to first General Assembly of the Business Council
- ↪ Three main objectives of pro tem:
 1. Writing letters of Association and Incorporation – Locating the Secretariat
 2. Initial membership & first general assembly
 3. Identify and secure seed money for the ABCDE first activities



Activities (1/7)

- WP1 : Setting up the pro-tem & finalizing schedule of activities
1. Set up a committee with core regional stakeholders :
 - 11 members : one per country + ACE
 - Majority Private sector
 2. Defining Roles and responsibilities
 3. Identify overall coordinator & secretariat
 4. Effective communication channel
 5. Finalize schedule of activities & budget





Activities (2/7)

WP 2: Incorporation

6. review options for Council's secretariat location

Criteria for selection:

- Easy access
- Show case for private sector role & sustainable energy
- Type of support offered by national members

7. Review master plan, org. structure & road map & develop letters of association

8. Incorporation of ABCDE at ASEAN Secretariat



Activities (3/7)

WP3: Defining ABCDE

9. Revise membership brackets & financial sustainability

10. Review services in close consultation with ACE - complementarity





Activities (4/7)

WP4: Dissemination

11. database of potential members –
stimulating interest. What databases already
exist? EAEF / ACE
12. communication pack – brochure &
membership info
13. targeted dissemination



Activities (5/7)

WP5: Raising Capital

14. identify budget sources
15. raise capital from corporations, bilateral and
multilateral agencies, ACE etc. and
programmes such as ASIA-INVEST





Activities (6/7)

- WP6 : First general assembly
16. invitation of all regional champions
 17. Documentation
 18. Logistics
 19. General Assembly



Activities (7/7)

- WP7: Coordination of activities
20. coordination
 21. two meetings





Indicative budget required for pro tem

1. Total person days:	80 days @ 400 USD /day	32 000 USD
2. Travel :	22 tickets @ 500 USD/flight	11 000 USD
3. Per Diem	66 nights @ 100 USD/night	6 600 USD
4. Venue Hire	4 days @500 USD/day	2 000 USD
5. Brochures		600 USD
	TOTAL	52 200 USD



Points for Discussion

- Activities
- Raising capital for the pro tem ? Where from?
- Are we ready for registering the ABCDE – to tap resources like the ASIA-INVEST
- Procedures and time needed to register ABCDE? In Indonesia? at ASEAN?
- Who is willing to take part in the pro tem ?
- Who should coordinate? Who can be an active member / champion?





Meeting objectives

1. Securing resources for pro tem
2. Setting up the pro tem committee
3. Definition of roles and responsibilities
4. Identification of overall pro tem coordinator & base
5. Defining an effective communication channel
6. Finalizing schedule of activities & budget requirements
7. Review ABCDE possible location options & define
8. Letters of Association
9. Revise MP & finalize membership fees
10. Review services and strategic priorities
11. Database of potential members & identification of champions
12. Identification of Budget sources for Business Council
13. Defining the project for ASIA-INVEST



Thank you for your attention !!

